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Name of Organization: Advisory Council on Science, Technology, Engineering and Mathematics (STEM) Strategic Plan Subcommittee

Date and Time of Meeting: February 17, 2016, 2016, 4:00 PM

Place of Meeting: Governor's Office of Science Innovation and Technology (OSIT)
100 N. Stewart Street, Suite 220
Carson City, NV 89701

The following numbers were used for the conference call:

Carson City: 775-687-0999
Las Vegas: 702-486-5260

Participant's Collaboration Code: 70987

MINUTES

- I. Call to Order/Roll Call
Brian Mitchell, Director, Governor's Office of Science, Innovation and Technology (OSIT)

Mr. Mitchell call the meeting to order at 4:00 pm.

Members Present: Mark Newburn, Kelly Barber, Cory Hunt, Kristine Nelson
Dr. Carl Reiber

Staff Present: Brian Mitchell, Dale Ann Luzzi

A quorum was declared.

II. **Public Comment** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.)

There was not public comment.

III. **Welcoming Remarks**
Brian Mitchell, Director, OSIT

Mr. Mitchell welcomed the subcommittee members and thanked them for attending the meeting. The strategic plan is one of the first items laid out in the AB 485 of the 2015 session and the most important one. It is an opportunity for the state to develop a unified and aligned strategic plan to improve STEM education in the state and preparing for workforce and economic development.

IV. **Election of Subcommittee Chair (For Possible Action)**
Brian Mitchell, Director, OSIT

Mr. Mitchell told the subcommittee that the chair would run the subcommittee meetings and present the subcommittee report to entire STEM Advisory Council during the monthly meetings. Ms. Nelson volunteered to chair the subcommittee and was unanimously voted in as chair of the subcommittee.

V. **Review of Other States' Strategic Plans (For Information Only)**
Brian Mitchell, Director, OSIT

Mr. Mitchell provided the subcommittee with several examples of strategic plans from other states as a reference tool. Dr. Reiber said that Nevada historical looks inward at what has been done well and not outward or nationally. He said the strategic plan should be based on an array of metrics benchmarks from national comparators. He noted that there will be some areas that Nevada would need to look inward. Dr. Reiber went on to state that the subcommittee needs to have an understanding of the product that needs to be to deliver. Mr. Newburn asked who the audience is for the strategic plan.

Mr. Mitchell told the subcommittee that the legislation defines it as the Governor, the Legislators, State Board of Education and the Board of Regents as the audience for the strategic plan. He noted that others could be add by the Council, if needed.

Ms. Nelson told the subcommittee that a good place to start the planning process would be with a problem statement.

VI. **Initial Discussion on Nevada Strategic Plan for STEM (For Information Only)**
Brian Mitchell, Director, OSIT

Mr. Mitchell summarized the discussion of the subcommittee. Nevada needs to look outward and measure Nevada against the best of the best but also come up with some very specific recommendations. The plan should include the

continuum from Pre-K through higher education, workforce development and economic development. Mr. Mitchell asked Ms. Nelson to provide the subcommittee with sections from the State Workforce Development Plan that could be used in developing this strategic plan. Ms. Nelson will send excerpts from the plan that might be included in this strategic plan.

Next steps for this subcommittee are determining a problem statement and working back to it. Mr. Mitchell will continue to review other states' strategic plans to see if there are any pieces that Nevada can use. He will also look at marketing plans and present ideas to the STEM Advisory Council.

VII. Consider Agenda Items for the Next Meeting **(For Possible Action)**

No action was taken.

VIII. **Public Comment** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.)

There was no public comment.

IX. Adjournment

Mr. Mitchell adjourned the meeting at 4:57 pm.